

Instructions for Registering Child

1. Go to <https://pvrecsoccer.sportssignup.com>
2. Click **“Click Here to Register Online”**.
3. You will need to create a new account, so proceed by clicking on **“Create an Account”**. Then enter your personal information and click on **“Create Account”**.
4. On the next page, click on either **“Register to Play/Participate”** or **“Apply to Coach/Volunteer”**.
5. At the next page, you will see “Choose Registrant”, because this is a new account, click **“New Child”** or **“New Adult”**, enter the information accordingly then click on **“Register Now”**.

(From here forward, directions are for registering a player.)

6. Enter the information for your child and then click **“Save”**.
7. On the next screen, click **“Register as a Player”**.
8. The next screen will be for “Comments” - click **“Continue”**.
9. “Add Emergency Contact to Account” click **“Save & Continue”**.
10. If all players have been added, click **“Continue to Checkout”**.
11. You now should have reached the screen that reads “Almost Done”, review your registration and click **“Complete Order”**.
12. The final screen will give you your order number, please make note of it for confirmation purposes later, if need be.

Your registration is now complete and you can log out.